

MINDFUL EMPLOYER

Charter Application Form

To sign the Charter for Employers Positive About Mental Health on behalf of your organisation, please complete the application form below. Your application should be filled out electronically, taking care to answer all mandatory questions (those marked with an asterisk). Once you have finished your application, please return the completed form to us by email at dpt.mindfulemployer@nhs.net.

1. Your Signature

To be authorised by the Chief Executive, Managing Director, Head of Human Resources or someone of a similar standing within the organisation. By signing the Charter, you acknowledge that your organisation is making a public declaration of your ambition to support the mental health and wellbeing of your staff.

* Name:

* Job Title: * Date:

* I confirm that I am happy to authorise this application on the behalf of my organisation:

2. Your Details

* Company Name:

* Company Address:

* Number of Employees: * Business Sector:

* Industry:

Company/Charity Number:

How did you first hear about MINDFUL EMPLOYER and our services?

Please nominate up to two members of staff to act as a point of contact between MINDFUL EMPLOYER and your organisation. MINDFUL EMPLOYER will get in touch with those nominated to inform them of the progress of your organisation's application as well as to provide reminders for renewal.

2.1. Primary Contact Details

* Name:

* Job Title:

* Telephone:

* Email:

2.2. Secondary Contact Details

Name:

Job Title:

Telephone:

Email:

By subscribing to our mailing list, you will not only be informed of regular service updates, but you will also receive the latest workplace mental health news and guidance, including examples of best practises, reminders of upcoming awareness days, discounts for wellbeing events hosted by our partners, and more.

We want to receive monthly newsletters for the latest news, updates and partnership discounts:

3. Data Protection

3.1. Privacy Statement

MINDFUL EMPLOYER collects and stores the above information for the purpose of administering the Charter for Employers Positive About Mental Health. The details provided above, excluding your company's address and nominated contacts, will be shared publicly through our website as part of our list of current Charter signatories. No other information held by MINDFUL EMPLOYER about you or your organisation will be shared with any third parties without your explicit consent to do so.

* I acknowledge that I have read and accept the terms outlined in the privacy statement above:

3.2. Data Sharing

We are happy for MINDFUL EMPLOYER to share our contact details with their regional partners:

We are happy for MINDFUL EMPLOYER to share our contact details with other local employers:

We are happy for MINDFUL EMPLOYER to share our contact with other third-party organisations:

4. Payment Details

An invoice for your organisations administration fee will be raised and sent to the nominated contacts above. Further payment details, including payment options, will be included with your invoice. Should you need to raise a purchase order, or if you would like us to address the invoice to another member of staff or to a different department or address, please provide the relevant details below.

4.1. Purchase Orders

Please address all purchase orders to Devon Partnership NHS Trust, Wonford House, Dryden Road, Exeter, EX2 5AF. If you need to raise a requisition order before a purchase order number can be generated, please email us at dpt.mindfulemployer@nhs.net to discuss this further before submitting your application.

Purchase Order Number:

4.2. Invoice Details

Name:

Address:

Job Title:

Telephone:

Email: